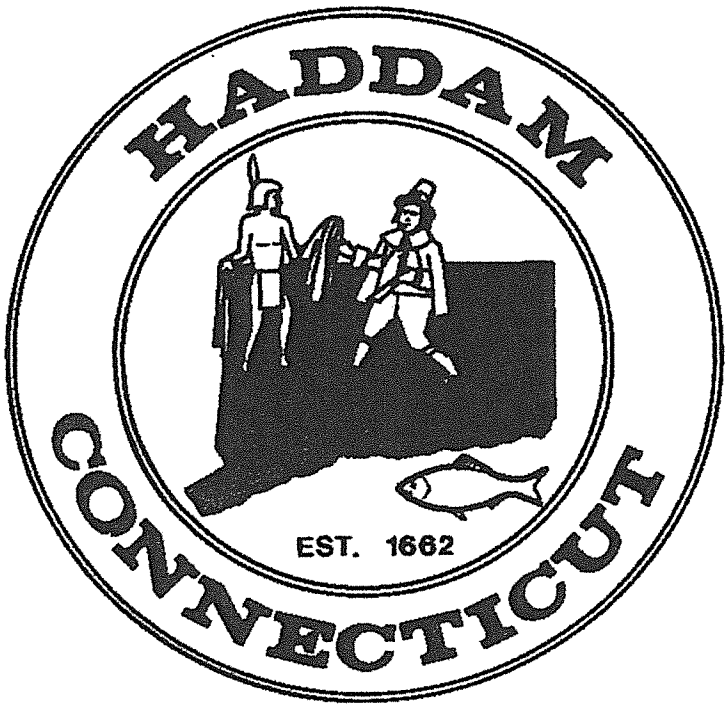
ANNUAL REPORT
for the
TOWN OF HADDAM



Fiscal Year July 2012 - June 2013

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Town Office Building Hours *Mon.~Wed.: 8:30 am ~ 12 noon, 1:00 pm ~4:00 pm* *Thurs.: 8:30 pm ~ 12 noon* *12:30 pm ~ 5:00pm, 5:30 pm ~ 6:30 pm.* *Friday: 8:30 am ~ 12 noon*	
Transfer Station Hours *Wed. & Sat.: 8:00 am ~ 3:45 pm, Sun.: 8:00 am ~ 11:45 am*	
Please Note: The Charter of the Town of Haddam gives the Board of Finance responsibility for compiling and publishing the Annual Report. It does not, however, give the Board any authorization to see that reports of various agencies and departments are either submitted when requested or that the reports include all of the information required by the Charter or State Statutes. The reports are entered into the Annual Report substantially as submitted. All reports received are included in this Report. *Thank you to all who have participated!*	

Board of Selectmen

Paul DeStefano, First Selectman

The 2012-2013 fiscal year brought many challenges to the forefront. The ailing economy and the inconsistency of our State government forced us to deal with a great deal of uncertainty, but also forced us to strengthen our resolve. Shrinking State revenues, a stagnant grand list, and increased unfunded State mandates created an environment for a conservative budget process that would ultimately put great demands on expense prioritization, but through it all, we were able to make good progress with our infrastructure, transportation, and administrative needs.

Our Public Works efforts to complete several road and culvert projects within budget and in the face of a horrendous winter season, was truly heroic. The efficiency of our new Transfer Station in securing increased revenues while reducing expenses was better than expected and is a tribute to the dedication of those who manage the facility on a daily basis. The implementation of an energy savings program, and our participation in a newly formed Council of Governments to seek synergy for services than can be shared with other towns in the lower valley region, have helped to reduce expenses. On the Town revenue side of the ledger, several innovative plans to maximize tax and fee income were implemented, and an asset evaluation program to address redundancy in Town real estate holdings was created. The latter resulted in a sales contract for the 105 Bridge Road property, which will ultimately result in more consumer services and taxable economic development income.

Our top priority for the coming year is to maintain a fiscally conservative administration while continuing to address corrections to our infrastructure and the enhancement of our consumer services. As in the past, we will continue to aggressively pursue State and Federal support to assist in resolving those projects that are beyond our financial capabilities to absorb efficiently, but with the recognition that some projects may not be fully fundable, and as such will require alternatives in long term balanced capital plans. To help facilitate a response to this probability, we plan to address needed changes in our Town Charter and will establish a review commission in the upcoming year.

Overall, the Selectmen are pleased with the 2012-2013 administration of our fiscal and operational Town needs. It is doubtful that the uncertainty that lingers at the close of the year will dissipate any time soon, so we pledge to remain vigilant as we seek ways to maintain the present level of service and further our efforts to enhance our way of life. Thank you for your support.

Attendance at Meetings – Paul DeStefano – 32 of 33; Robert Duval – 33 of 33;
Sean Donlan – 26 of 33;
Alice Zanelli – 21 of 33; Bette Dybick – 1; Georgia Emanuel – 9 budget Meetings.

Respectfully submitted,
Paul DeStefano, First Selectman

District Probate Court

Terrance D. Lomme, Judge of Probate - Saybrook District

The Probate Court remains very busy. As most of you know, there is now a regional court, which serves the following eight towns in addition to Haddam; Chester, Clinton, Deep River, Essex, Killingworth, Lyme, Old Saybrook, and Westbrook. The total population of these towns is over 62,000 citizens. The court is now a full time court which is open from 8:30 am to 4:30 pm. It is located on the second floor of the Old Saybrook Town Hall, at 302 Main Street.

The statewide consolidations have been a financial success in that it has saved the taxpayers 8.5 million dollars over the past two fiscal years, and those savings will continue. Despite the increase in size, the court has been able to keep its' budget the same over the last two and a half years.

Most people understand that we handle all aspects of decedents' estates; however the court also handles a variety of other matters including determining the necessity to appoint conservators and reviewing the conservator's accountings, appointing guardians of minors and adults with intellectual disabilities, trusts and trust accountings, custody matters, removal of parental rights and adoptions.

The legislature has adopted extensive new rules for probate court proceedings which went into effect on July 1st. The purpose of these new rules is to simplify the process and to make it more consistent with other court procedures. Additionally, there are new forms to be consistent with these rules. We have been busy learning and implementing them.

We open approximately one thousand new matters of all types, per year. Some of these matters require hearings and some do not.

In addition to the normal duties of a probate judge, I am on the Executive Committee of the Probate Court Assembly. The Executive Committee meets monthly to discuss the rules and policies of the probate courts. I have also attended the National College of Probate Judges seminar, so that I can be aware of national trends and procedures in probate courts.

Thanks to the efforts of the chief clerk Valerie Shickel, and the other clerks and assistant clerks, Sharon Tiezzi, Marjorie Callitharp, Stella Beaudoin, Helene Yates, Peggy Schroeder, Gloria Amatrudo, Jackie Craco and Heather Graves, the court continues to operate smoothly.

Respectfully submitted,
Terrance D. Lomme, Judge
Saybrook Probate Court District

Registrars of Voters

Raymond Skarsten and Saralyn Twomey
Haddam Registrars of Voters

The Town of Haddam had the following elections and referenda:

*August 14, 2012 - Democratic and Republican Primary
*November 6, 2012 - Presidential Election
*May 7, 3013 - Haddam/Killingworth School Budget Referendum

We also had an election audit on 9/12/12 to audit the Democratic and Republican Primary of August 14, 2012, with results of 100% accuracy.

The Registrars held a Haddam/Killingworth Senior High School registration at the Haddam/Killingworth High School in April 2013 with 38 high school seniors registering to vote in Haddam.

The Registrars and Deputy Registrars also attended 2 required conferences and 3 county meetings during the fiscal year.

As of June 30, 2013 our voter registrations were as follows:

District:	Dem	Rep	Unaffil	Other	Total
#001 Haddam Firehouse	864	650	1,391	31	2,936
#002 Central Office	772	571	1,275	26	2,644
#003 Haddam Neck	82	83	117	1	283
TOTAL	1,718	1,304	2,783	58	5,863

For election and referendum results details, please contact our office.

Respectfully submitted,

Raymond Skarsten and Saralyn Twomey
Haddam Registrars of Voters

Board of Finance

Deborah L. Olsen, Chair

The Board of Finance consists of six regular members and three Alternate members. The regular members from July 2012 to June 2013 were: Chair Deborah Olsen, Vice Chairman David Kapitulik, Marjorie DeBold, Harlan Fredericksen, Lucille Silvestrini, and Diane Stock. The three Alternate members were: Peter Arseneault Joseph Centofanti, and Cheryl Haase.

The tax rate was set at 28.99 mils for the fiscal year beginning July 1, 2012. The Board continuously attempts to balance the funding needs of all agencies, revenues received, and the effect/burden on the taxpayers. The Board of Finance is charged under the *Charter of the Town of Haddam*, Section 9-2 to devote attention to four main areas: 1-preparation of the next years' budget, 2-managing and monitoring of the current budget, 3-long range capital planning in conjunction with the Long Range Capital Planning Committee, and 4-Monitoring the school district budget.

Taxpayers are invited and encouraged to attend all Board of Finance meetings, which are held on the second Wednesday of each month except August when no meeting is usually scheduled. Minutes of the Board of Finance meetings are on file and are available at the Town Clerk's Office at the Town Office Building as well as on the Town's website.

Meetings Attendance: There were 10 Regular Meetings, 6 Budget Meetings, and no Special Meetings during the fiscal year. Attendance at the Regular Meetings was as follows: Olsen-10/10, Kapitulik-8/10, DeBold-10/10, Fredericksen-9/10, Silvestrini-8/10, Stock-7/10, Arseneault-10/10, Centofanti-5/10, Haase-5/10, *Staff:* Georgia Emanuel, Financial Coordinator-9/10, Barbara Galloway, Secretary-9/10. Attendance at the Budget Meetings was as follows: Olsen-6/6, Kapitulik-5/6, DeBold-6/6, Fredericksen-6/6, Silvestrini-5/6, Stock-4/6, Arseneault-6/6, Centofanti-6/6, Haase-4/6, *Staff:* Emanuel-5/6, Galloway-6/6.

Respectfully submitted,
Deborah Olsen
Chair

Assessor's Office

Marilyn R. Baumann, CCMAII, Assessor

The Grand List for October 1, 2012 resulted in a total net figure of $899,845,277 after adjustments from the Board of Assessment Appeals (BAA). This was an increase from 2011 (also post-BAA adjustments) of $2,540,697.

During the past year we have begun the process of preparing for the next state-mandated revaluation effective with the October 1, 2015 Grand List. In 2010 we conducted a full revaluation with inspections of all properties in town. The 2015 revaluation will be an update of statistics and will utilize "data mailers" sent to all property owners along with inspections of sold properties and those with outstanding building permits. The cooperation of all property owners is greatly appreciated and is extremely important in making this a successful revaluation.

We are continually working on updates and modifications to mapping data as surveys and deeds are filed. A link to the GIS mapping has been added to the Assessor's page and on the main page on the town web site. Working with the

GIS mapping company, Tighe & Bond, we have made some improvements to both the printed maps and the maps available on the web site.

The Town of Haddam web site www.haddam.org is a wealth of information from all departments and we have added pertinent details and forms to the Assessor's web page that we think might be helpful to the public. Recently we have added copies of our Assessor's maps identical to those that we have in our office along with a link to the interactive GIS mapping as well as a link to the Assessor's Field Card Online Database - Vision Government Solutions (formerly Vision Appraisal). Some other information available on our page is: Mil Rate History, Motor Vehicle-Standard Forms of Proof, Public Act 490 - Farm, Forest and Open Space Applications, Top Ten Taxpayers, and Board of Assessment Appeals Forms. We will also post other information that is important to taxpayers such as deadlines and notifications. We welcome any and all suggestions - just let us know.

For taxpayers who qualify, there are various state and local programs available that offer tax assistance. These programs include elderly/homeowners, veterans, additional veterans, 100% disabled and blind, which are administered through the Assessor's Office. Please do not hesitate to call or stop by so that we may explain any of these programs and help to determine which program you might qualify for.

As in the past, we will make every effort to keep you informed of all the activities and programs in the Assessor's Office. We will make this information available through our web site, www.haddam.org, and other publications.

We are very proud of what we do and remain grateful for the continuing support of our awesome co-workers and the residents of this great town. We will be

persistent in keeping the lines of communications open between us and strive to preserve fairness and equity, which is an essential component of our jobs.

I remain ever-grateful to my assistant, Tammy, for her thoroughness in all aspects of her position and never-ending support and assistance day-to-day.

We both look forward to another year of serving the fine citizens of Haddam and we appreciate your support. Anytime we can be of assistance please do not hesitate to contact us at 860-345-8531.

Respectfully submitted,
Marilyn R. Baumann, CCMAII
Assessor

Board of Assessment Appeals

Jo Ann Woickelman, Chairman

The Board of Assessment Appeals consists of Diane Clowes, Lisa Lawrence and Jo Ann R. Woickelman, Chairman.

The Board meets twice during the fiscal year for hearings: in September for motor vehicle appeals and in March for real property, personal property and supplemental motor vehicle appeals.

In September of 2012, twelve motor vehicle appeals were heard. During the March, 2013 hearing seven real property and 2 personal property appeals were heard. All board members attended both meetings.

The Board has no line item in the town budget, but uses supplies from the Assessors' office.

Respectfully submitted,
Jo Ann Woickelman
Chairman

Office of the Tax Collector

Kristin Battistoni, Tax Collector

Taxes Collected for the 2011 Grand List: $25,844,715.35
Total Collected for 2009-2010 Grand List: $259,291.03
Total Collected from Suspense including Tax, Interest and Fees (1997-2008 GL): $11,901.79
Total Collected for the fiscal year 2011-2012: $26,145,501.61
The above numbers represent a collection rate 101% of on the adjusted 2011 Grand List Levy of with the mill rate set at 28.99. The Board of Finance had approved a collection rate of 98.5%.
New office policy has been enacted this past year. We have set very specific criteria for when accounts are sent to our attorney to begin foreclosure proceedings. This new policy will provide a set of written parameters to ensure that all residents of Haddam, Haddam Neck and Higganum are treated fairly. It will also clean up some old accounts. After all the legal notices have been mailed, if a resident is delinquent for a year and a half or has a balance over $5,000.00, the account will be sent to the attorney. In May, 93 accounts were sent to Attorney John Watts to begin foreclosure proceedings. As of the end of the fiscal year, 14 accounts have been paid in full.
I have almost completed my training to become a certified Connecticut Tax Collector. I have one class remaining that I will begin in September. I will then be eligible to take the State exam in December. I have enjoyed working in the Tax Office for the past two years, and hope to continue to serve the Town of Haddam.

Respectfully submitted
Kristin Battistoni
Haddam Tax Collector

TOWN OF HADDAM, CONNECTICUT
SCHEDULE OF PROPERTY TAXES LEVIED, COLLECTED AND OUTSTANDING
FOR THE YEAR ENDED JUNE 30, 2013

Grand List Year	Balance Uncollected July 1, 2012	Current Levy	Lawful Corrections		Transfers to Suspense	Balance To Be Collected	Collections				Balance Uncollected June 30, 2013
			Additions	Deductions			Taxes	Interest	Lien Fees	Total	
2011	$ -	$ 26,083,467	$ 24,043	$ 119,898	$ -	$ 25,987,612	$ 25,722,557	$ 72,337	$ 11,380	$ 25,806,274	$ 265,055
2010	314,367		756	58,716		256,407	108,981	32,100	3,667	144,748	147,426
2009	150,113			570	21,880	127,663	50,760	18,671	842	70,273	76,903
2008	45,845			22		45,823	7,074	3,915	166	11,155	38,749
2007	25,538			23		25,515	6,561	1,809	116	8,486	18,954
2006	16,096			23	385	15,688	127	742	44	913	15,561
2005	559,198					559,198				-	559,198
2004	13,006					13,006				-	13,006
2003	11,694					11,694				-	11,694
2002	9,556					9,556				-	9,556
2001	12,550					12,550				-	12,550
2000	14,715					14,715				-	14,715
1999	13,435					13,435				-	13,435
1998	13,222					13,222				-	13,222
1997	12,155					12,155				-	12,155
1996	10,876			10,876		-				-	-
Totals	$ 1,222,366	$ 26,083,467	$ 24,799	$ 190,128	$ 22,265	$ 27,118,239	$ 25,896,060	$ 129,574	$ 16,215	$ 26,041,849	$ 1,222,179

Ann Huffstetler, Town Clerk

TOWN MEETINGS

August 7, 2012

Voted on the adoption of the Code of Ethics Ordinance. Copies of this code are available in the Town Clerk's Office.

August 14, 2012 State Primary

Democratic	U.S. Senate	Christopher Murphy	287
		Susan Bysiewicz	152
	State Senator	James Crawford	239
		Mary Ellen Klinck	176
Republican	U.S. Senate	Linda McMahon	313
		Christopher Shays	70
	Representative in Congress	Paul M. Formica	244
		Daria Novak	121

September 13, 2012

Voted to reappoint the Haddam/Killingworth recreation Authority for one year beginning July 1, 2012 – June 30, 2013.

Voted to transfer $67,500.00 from Contingency, line item #84-80000, to Haddam Ambulance Contractual Service, line item #89-42501.

October 25, 2012

Voted to transfer $181,091.79 from Public Works to Account #67-34100 as follows: Account 30-$82, 949.17, Account #305 - $7,072.24, Account #310 - $6,358.73, Account #320 - $4,336.70, Account #325 - $62,554.47, account #330 - $10.00, Account #335 – $17,800.48 and account #340 - $10.00.

Voted to transfer $18,908.21 From Contingency to #84-80000 to Road Fund #67-34100.

November 6, 2012 Presidential Election

President			
	Republican	Romney & Ryan	2,230
	Democrat	Obama & Biden	2,346
	Independent	Anderson & Rodriguez	22
	Libertarian	Johnson & Gray	48
	Write –In	Durham & Lopaz	0
	Write –In	Harris & DeLuca	0
	Write –In	Hoefling & Ellis	0
	Write –In	Warner & Hood	0
	Write –In	Sizemore & Tomain	0
	Write –In	Stein & Honikais	4
	Write –In	Durham & Lopaz	0

Nov. 6 Elections, cont.			
U.S. Senator	Republican	Linda McMahon	2,139
	Democrat	Christopher Murphy	2,029
	Working Family	Christopher Murphy	10
	Independent	Linda McMahon	171
	Libertarian	Paul Passarelli	110
	Write –In	John Traceski	0
	Write –In	Michael Vasile	0
	Write –In	Matthew Coleman	0
	Write –In	Rajst Hooja	0
	Write –In	Peter Rublim	0
	Write –In	Jeff Russell	4
Representative in Congress	Republican	Paul M. Formica	1,628
	Democrat	Joe Courtney	2,468
	Working Family	Joe Courtney	215
	Green	Colin D. Bennett	139
	Libertarian	Daniel J. Reale	40
State Senator	Republican	Art Linares	1,838
	Democrat	James Crawford	1,306
	Working Families	James Crawford	215
	Independent	Art Linares	142
	Green	Melissa Schlag	1,132
Assembly District	Republican	Vincent a. Pacileo III	1,992
	Democrat	Phillip J. Miller	2,161
	Independent	Vincent A. Pacileo III	202
Registrar of Voters	Republican	Raymond Skarsten	2,014
	Democrat	Saralyn Twomey	2,213

<u>December 6, 2012</u>

Voted to accept an Ordinance Real Property on Saybrook Road and Calliari Place in Lieu of Taxes Owed.

Voted to accept an Ordinance to grant a permanent easement to Jamin and Iris Laurenza over the town owned land on Old Cart Road, for access to land owned by said Laurenza and to accept a permanent easement from Jamin and Iris Laurenza over land of Laurenza on Old Cart Road, Haddam Connecticut for access to other Town owned land.

Voted to accept the conveyance of title to the Brickyard Ball field complex 66 Dublin Hill Road from the Higganum Athletic Association, Inc. to the Town of Haddam.

January 15, 2013
Annual Town Meeting: Voted to accept the Town Report of July 1, 2011 to June 30, 2012.

February 7, 2013
Voted to approve an ordinance for the Town to Sell, transfer and convey parcel on 105 Bridge Road to Acquisition Holdings LLC

April 18, 2013
Voted to transfer $35,100.59 from line item #84-80000 Contingency Fund for the IRS Audit, and create a separate line item.
Voted to reallocate Capital Plan Funds from line item #17-90-300-11-1004 PWD Snow Blower totaling $21,000, item #17-900-300-13 PW tractor with snow blower totaling $11,000. A grand total of $32,000.
Voted re-appropriate the funds to a newly created line "All Wheel Drive Truck".

May 6, 2013
Regional District #17 School Budget Referendum: Shall we adopt Regional School District #17 Education Budget $40,250,802.10 for the fiscal year July 1, 2013-June 30, 2014 Haddam - Yes - 424 No -429 Killingworth - Yes -422 No-139 = Total Yes –846 No – 568 - Budget passed.

May 15, 2012
Voted to authorize the Board of Selectmen to accept any and all Town Aid Highway Funds which may be due and available to the Town of Haddam for Fiscal Year ending 2014.
Voted to appropriate $130,000 from unallocated CNR fund Balance for the fiscal year 2013-2014 approved capital budget.
Voted to adopt a Capital Improvement Plan.
Voted to carry forward the following previously approved Capital Plan projects of $268,731.
Voted to approve the annual budget for Fiscal Year July 1, 2013 through June 30-2014 in the amount of $28,922,106.

STATISTICS

ADMINISTRATOR'S DEED	1
AFFIDAVIT	18
AGREEMENTS	8
ASSIGNMENT OF MORTGAGE	83
CEMETERY DEEDS	3
CERTIFICATE OF DEVISE	10
CHANGE OF NAME	10
CLOSURE DOCUMENTS	4
COLLATERAL/CONDITIONAL AST	2

COMMITTEE DEEDS	4
CONSERVATOR'S DEED	6
DECLARATION	1
EASEMENTS	13
EXECUTOR'S DEED	6
FIDUCIARY'S DEED	3
FORECLOSURE	6
FOREST FARM & OPEN SPACE	4
JUDGMENT LIEN	45
LEASE/NOTICE OF LEASE	5
LIENS	4
LIS PENDENS	50
MORTGAGE DEEDS	525
MORTGAGE MODIFICATIONS	40
NOTARY	32
NOTICE	6
ORDER	4
PARTIAL RELEASE	2
PARTIAL REL. MORTGAGE	4
PERMIT	3
POWER OF ATTORNEY	19
PROBATE CERTIFICATE	15
QUIT CLAIM DEEDS	91
RELEASE OF LIENS	38
RELEASE OF MORTGAGE	655
RELEASE OF TAX LIENS	29
DOCUMENT REMOVAL	15
STIPULATED JUDGEMENT	3
SUBORDINATION AGREEMENT	55
TAX LIENS	196
TAX CERTIFICATE	38
TRADE NAME	19
TRUSTEE DEED	3
UCC	4
VARIANCES	1
VETERANS DISCHARGES	14
WARRANTY DEED	92
BIRTHS	54

MARRIAGE	107
DEATH	49
DOG LICENSES	1007
KENNEL LICENSES	8
LIQUOR PERMITS	9
MAPS	49
SPORTMANS LICENSES	596
TRANSFER STATION PASSES	2031
TRANSFER VOUCHERS	42

--Ann P. Huffstetler,
Town Clerk

I WOULD LIKE TO THANK THE PEOPLE OF HADDAM for letting me be your Town Clerk for the past 32 years. It has been a wonderful experience.

I have met so many nice people I would not have met otherwise. It has been a pleasure to serve you and I hope I did a good job for you. Thank you all!

Respectfully submitted,
Ann Huffstetler, Town Clerk

Planning and Zoning Commission

Walter Zilahy, Chairman
Elizabeth Glidden, Town Planner

Over the past year, the Planning and Zoning Commission ("the Commission") has updated and reviewed the Zoning Regulations, reviewed the POCD, and reviewed Plans for a public sewer project in Higganum. To add alternate types of housing options, the Commission has included detached accessory apartments to the Regulations. The Commission also clarified some of the definitions and strengthened the Review Process for Special Permits and Site Plan Review. The Commission along with the Wetlands Commission also entered into a stipulated agreement with WFS that closed 12 open cases in the Appellate and Superior Courts and mandates the closure of the sand and gravel operation at the end of 2019. The Commission approved a resolution and was granted a $20,000 grant to investigate affordable housing options in Haddam. The Commission also held public hearings on:
4 subdivisions
2 Site Plan Reviews
6 Special Permits
2 Zoning Change

Attendance for the 2012/2013 Fiscal Year
Steve Bull - 16/18
Stasia DeMichele - 9/18
Art Kohs - 14/18
Mike Lagace - 14/18
Jamin Laurenza (Vice Chairman) 14/18
Wayne LePard - 17/18
Walter Zilahy (Chairman) - 17/18
John Bosco - 17/18
Ed Wallor - 17/18
Bill Winakor - 10/18
Bunny Batzner (Recording Secretary) - 18/18
Liz Glidden (Town Planner) - 18/18

Respectfully submitted,
Elizabeth Glidden, Town Planner

Zoning Board of Appeals

Robin Munster, Chair

The Commission had 12 meetings scheduled for the year. Of those scheduled, only two were held due to the lack of quorum or the withdrawal of applications. Attendance is based on the two meetings held.

Thomas Berchulski - 2/2

Margo Chase-Wells - 1/2

Jennifer Maule-O'Neal - 2/2

Robin Munster - 2/2

David Papallo (Vice Chair) - 1/2

Mary Hickish (Alt.) - 1/2

Helen Reeve (Alt.) - 2/2

Kenneth Wendt (Alt.) - 1/2

Respectfully submitted,
Robin Munster, Chair

Wetlands Commission

Mark Stephens, Chairman

The Haddam Wetlands Commission is a state-mandated appointed local board, which serves to carry out the regulations of the CT Inland Wetland and Watercourses Act (Sec.22a-36 through Sec.22a-45 of the CT General Statutes). This Commission meets on the second Monday of each month in the Town Hall at 7:00 P.M. In October it meets on the following Tuesday due to Columbus Day.

The Commission met for 10 regular meetings, 1 special meeting and 1 site walk.

Membership (with attendance record) is:

Paul Best - (9 of 11)
Jeremy DeCarli - (7 of 11)
Dan Iwanicki - (9 of 11)
Joe Laurenza - (5 of 11)
Robin Maule - (8 of 11)
Joe Stephens - (9 of 11)
Mark Stephens - (9 of 11)
Tom Worthley - (7 of 11)

The Commission received 9 permit applications, approved 6 permits, and denied 0 permits. The Wetlands Enforcement Officer approved 8 permits.

Respectfully submitted,
Mark Stephens
Chair

Capital Planning Committee

Samuel D. Crum, Chairman

The Capital Planning Committee (CPC) requested in August of 2012 information from all town agencies regarding their capital requests, exceeding $5,000 in expenditure for the five year period 2013-2018. A letter from First Selectman Paul DeStefano was sent to each agency chair requesting this information in the format provided by CPC.

All information was processed and reviewed by the committee. All agencies were invited to present their requests before the CPC to clarify and articulate their plans. With all information available, the CPC formulated a Town of Haddam Capital Plan for the period 2012-2017, prioritizing and filtering all agency requests.

Wetlands Commission

Mark Stephens, Chairman

The Haddam Wetlands Commission is a state-mandated appointed local board, which serves to carry out the regulations of the CT Inland Wetland and Watercourses Act (Sec.22a-36 through Sec.22a-45 of the CT General Statutes). This Commission meets on the second Monday of each month in the Town Hall at 7:00 P.M. In October it meets on the following Tuesday due to Columbus Day.

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Respectfully submitted,
Mark Stephens
Chair

Capital Planning Committee

Samuel D. Crum, Chairman

The Capital Planning Committee (CPC) requested in August of 2012 information from all town agencies regarding their capital requests, exceeding $5,000 in expenditure for the five year period 2013-2018. A letter from First Selectman Paul DeStefano was sent to each agency chair requesting this information in the format provided by CPC.

All information was processed and reviewed by the committee. All agencies were invited to present their requests before the CPC to clarify and articulate their plans. With all information available, the CPC formulated a Town of Haddam Capital Plan for the period 2012-2017, prioritizing and filtering all agency requests.

The Boards of Selectmen and Finance were presented with the five- (5) year Capital Plan (2013-2018) in April of 2013. CPC Committee members met with the Board of Finance during the budgetary process to review and answer any questions concerning the various requests.

Once again, the committee would like to thank Bette Dybick for her positive attitude, consistent and much needed assistance.

Meetings Attendance: Jack Calhoun - 4/5, Sam Crum - 5/5, Irwin Knafel - 4/5, Jack Murphy - 3/5, and Joanne Nesti - 5/5.

Respectfully submitted,
Samuel D. Crum, Jr.
Chairman

Haddam Senior Center

Mark P. Lundgren, Senior Center Manager

The Senior Center had a busy year. Attendance is up and exceeding original goals.

The facility is open Monday, Wednesday, and Friday from nine a.m. to three p.m. The Congregate Meal Site, also located at the Center, serves a good, nutritious lunch for a two dollar donation weekdays. The Center is located at 923 Saybrook Road.

The 'Lunch with Haddam Seniors Concert Series' continued throughout the year and attracted professional live entertainment. The entertainment ran from folk, blue grass, ukulele, to Irish, including local Step dancers for the St. Patrick's Day Party.

We work at multi-generational programs from collecting 'Box Tops for Education' to inviting HK Middle School's Quest Class to visit for the day.

This year saw two new groups started: the eight member Ukulele Band is practicing for its first 'gig' and 'AHA!', aka Alliance of Haddam Artists, is up and running. Both groups meet at the Center and are open to anyone interested.

The Needle Work Group meets twice a month from September to June.

The Wood Carvers' Group meets weekly. Along with individual projects, the group took on two special projects. They repaired the road sign for the Great Hill Athletic Complex, which received some winter plow damage. The second

project is producing a 'Welcome to Higganum' sign for the Garden Club, which is nearing completion.

The Center is a Town 'warming and cooling' center for those in need. We are thankful that a number of residents took advantage of it this summer especially.

The ongoing goal at the Center is total safety. To that end, elderly friendly chairs have been purchased and three area rugs have been removed.

Energy conservation is always on our minds. This year, the Center was able to cut oil and electricity consumption dramatically. This allowed a large cut to those budgets.

We want to thank the Board of Finance for the restoration of the thirty eight percent cuts that the Board of Selectmen made to the operating budgets.

Respectfully submitted,
Mark P. Lundgren
Haddam Senior Center Manager

Haddam Municipal Agent for the Elderly

Mark P. Lundgren, Municipal Agent for the Elderly

Over a year ago, the Board of Selectmen merged the position of Senior Center manager into that of the Municipal Agent for the Elderly. This was done to make the combined position more attractive and relevant to the needs of Haddam's seniors.

The primary responsibility of the Municipal Agent is to direct inquiries for aid to the proper agency. Because Haddam does not have a social services person, I gladly help everyone I can without consideration to age.

In addition to finding help for those in need, the office administers for Haddam the State Renters Rebate Program. This program has helped many over the years, but starting this year, it is being gradually closed by no longer accepting new applicants. Thirteen residents took part in this program this year.

The State Department of Agriculture's Senior Farmers' Market Nutrition Program has also been cut back over the last year. Income reporting is being tightened, but the program should continue. Seventeen seniors took part in this program last year.

Especially heartening is the generosity of all Haddam residents in supporting the Food and Fuel Banks of Haddam Public Health.

A special "thank you" to the Public Works crew for the help they have been throughout the year.

As Municipal Agent, I have tried to stay abreast of programs which are designed to aid the elderly. Some of the organizations that I am active in are: Haddam-Killingworth Contractors Network, the Haddam-Killingworth Youth & Family Services (YFS-HK) initiatives, and the Middlesex County Wellness Coalition.

[Please see the Haddam Senior Center Report for details regarding the Senior Center activities for the year].

Respectfully submitted,
Mark P. Lundgren
Municipal Agent for the Elderly

Haddam Club 60

Gloria Maynard, President

Haddam Club 60 had a successful 2012/2013 year. The enthusiasm of those participating in different planned events (speakers, entertainment, trips) was encouraging. We thank the Board of Finance for their financial support to make these events possible for all to enjoy.

Statistics:

Membership: 101
Attendance: 40-45 each meeting
List of Members: List is available on request
Executive Board Meetings: 2

Explanation of Funding:

Holiday Party - 70 attended at the cost of	$ 529.45
Mystery Trip to Shelburne, Mass. Bridge of Flowers and the Basketball Hall of Fame - 52 attended	$1,475.00
Essex Steam Train and Becky Thatcher Cruise - 38 attended	$ 665.60

Special Projects:

Thanksgiving and Christmas Baskets
Scholarship
Clothing Collection for Hurricane Sandy Victims
Time Capsule – group picture of all members

Speakers:

Kevin Grindle – Anchor Engineering
Nancy Yarrow – Habitat for humanity
Terrance Lomme – Probate Judge
Howard Thiery – Superintendent of Schools
Entertainers: Mr. Gagnon, M. Carchrie

AARP – Driving Course

Trips: Wrights Mill Farm, Pumpkin Festival in Keene, NH; Westchester Theatre, Lancaster, PA; West Point Dress Parade, West Point, NY

Respectfully submitted,
Gloria Maynard
President

Committee on Aging

Gloria Maynard, Chairman

The Committee on Aging met monthly throughout the year on Mondays at the Haddam Senior Center. The average attendance was nine to ten members. Gloria Reiss has been added to our membership.

Mark Lundgren spoke about the Chatham High Meadows Senior Housing. First Selectman Paul DeStefano was invited to answer questions members had regarding issues of concern to Agency members, and Candace Casale gave updates and activities of Haddam Public Health.

The number of people enjoying lunch at the Meal Site has increased to an average of 15 to 17 meals served each day.

Activities:

A picnic for seniors of Haddam, Higganum, and Haddam Neck was made possible by the funding from the Finance Committee

A list of Committee members is available on request

Concerns and Inquiries of the Committee – contact the Committee for a complete list

Senior Tax Relief Program was discussed and updating brought to the attention of the Board of Selectmen.

Respectfully submitted,

Gloria Maynard, Chairman

Haddam Veterans' Museum

Ronald Annino, Chairman

The Veterans' Museum is used to display military artifacts, war memorabilia, and other items associated with the towns past Memorial Days and veterans. Again, as in past years the displays have been expanded as new items were donated to the museum.

The museum at this time has no formal hours of operation, however groups or individuals interested in touring the museum are encouraged to contact any of the committee members whose phone numbers are listed below to schedule a time and date. The committee has opened in the past for as little as one person, so please don't hesitate to call. Tours of the museum were conducted for children from the Haddam Elementary School and other individuals and groups this year. The museum was also opened this year in conjunction with Memorial Day, Veterans Day, and a visit from Wreaths across America, and the Pumpkin Run.

The majority of the museum budget is for utilities. In addition to the utilities there are line items for the maintenance of the security and water treatment systems and for museum supplies. It should be noted that a new heating furnace had to be installed as the existing one had cracked and was leaking. As this was unforeseen and not budgeted the funds were taken from the town's building maintenance line item. The cost was $6,915.53.

The Veteran's Memorial Walk, which was started in 2004, is continuing to be expanded. 18 new bricks were installed this year. The 4"X 8" pavers are engraved with the person's name, rank, branch of service and the time during which they served. Anyone may purchase a brick to honor a friend, loved one, deceased veteran or family member, who has been honorably discharged or is currently serving in the U.S. military. The veterans need not have enlisted from town, nor be a resident of the town. This is not a fund raiser so the bricks are sold for cost. Anyone seeking additional information on this matter is encouraged to

contact any of the committee members listed below or the Town Office Building. As this is an ongoing project, there is no cutoff date to place an order. The installation of the pavers and the bricks is being performed by committee members and other volunteers.

The committee installed shelving above all the windows and free standing walls were erected to create more display space this year. The shelving was constructed by committee members.

The committee also maintains the display of historical memorabilia of the town's war dead, veterans, and past Memorial Day parades. The display is on permanent display at the Town Office Building. Also on display are the War Dead Flags used in the Memorial Day parade. The flags hang above the main entry way of the Town Office Building.

The committee does not conduct regularly scheduled meetings during the year. However, we do meet as needed during the year to plan activities, discuss issues concerning the museum, and to discuss the budget.

Veterans Committee Members

Richard Annino - 345-4802
Ken Vallera - 345-9124
Jamie Kuchyt - 345-9110
Teresa Kuchyt - 345-9110
Mike Zanelli - 345-8245
Nate Meyers – 345-2291
Jeff Hartke
Robert Kadrie - 345-8998
Malcolm Meyers - 345-2291
Art Wiknik - 345-8619
James Annino - 860-953-0708
Jen Tower
Steve Abbatello
Harold Edman
Bethany Meyers

Veterans Committee Chairman
Ronald P. Annino - 345-4451

Respectfully submitted,
Ronald P. Annino
Veterans' Committee Chairman

Parades Committee

Ronald P. Annino, Chairman

In the last fiscal year the Parade Committee held the Memorial Day Parade and Service on Monday, May 27th. The service was well attended by veterans, other marchers and the general public. Another event conducted by the committee was "Wreaths across America". On Dec. 11th in a ceremony on the Higganum green four wreaths were placed on the Veterans monument for the Christmas holidays to honor all veterans of military service. This is part of a national event which concludes at Arlington National Cemetery in Washington D.C. where a wreath is placed on every grave. The Town of Haddam is one of only four towns in Connecticut to be honored as one of the stops along the wreaths route to Arlington. This event drew a large crowd and was also attended by students from Haddam Elementary School.

Some of the expenditures from the committee's budget this year consisted of refreshments for Memorial Day and cash prizes for the winners of the Memorial Day Essay Contest held at the HK Middle School. Monies were also used to maintain the Higganum Center Green. The green is maintained by committee members at no cost to the town.

The larger expenditures this year were for the following items:

1. 80 Aluminum grave markers. $550.00 from the parades budget and $442.00 from donations.

2. After researching old records it was discovered that eight solders from the Revolutionary War and one from the Civil War had been killed from the town in addition to the individuals already being honored. As a result the flags, crosses and hats associated with this honor had to be updated. The cost of these items is as follows:

A. Flags - $220.00 from the parades budget and $1244.00 from donations

B. Hats - $271.67 from the parades budget.

C. Parade flag poles - $327.00 from donations.

D. Crosses – no cost – materials donated and crosses made by members.

The committee and volunteers replaced the flags on the graves of over 500 veterans buried in the town's cemeteries this year. The flags are replaced annually and on an as-needed basis when required. The flags on the town greens are also replaced when necessary. In addition, Committee members raise and lower the flags at the Town Hall, Fire Department and on the town greens when required by state and federal mandates.

The committee does not conduct regularly scheduled meetings during the year. However, they do meet several times during the year to plan the Memorial Day Parade, Veterans Day activities and to discuss the budget. Other items discussed

are improvements and maintenance of the Higganum Green and the replacement and maintenance of the flags on the town's greens and in the cemeteries.

Parade Committee Members

Richard Annino - 345-4802
Ken Vallera - 345-9124
Jamie Kuchyt - 345-9110
Teresa Kuchyt - 345-9110
Mike Zanelli - 345-8245
Jen Tower
Jeff Hartke
Harold Edman
Robert Kadrle - 345-8998
Malcolm Meyers - 345-2291
Art Wiknik - 345-8619
James Annino - 860-953-0708
Nate Meyers – 345-2291
Bethany Meyers
Steve Abbatello

Parade Committee Chairman
Ronald P. Annino - 345-4451

Respectfully submitted,
Ronald P. Annino
Parade Committee Chairman

Health District

Thad King, Director of Health – Chatham Health District

Administration:

Board of Health

Peter Hughes, *Chairman*
Thad D King, Director of Health

Mark Walter, *Vice Chairman*
Candace Casale, *Treasurer*
Susan Bransfield
Kate Morris
Gregg Schuster
Blyse Soby
Dick Edmonds
Andrew Tierney

The Board conducted five regularly scheduled meetings, two special meetings, and one public hearing, from July 1, 2012 through June 30, 2013. Minutes of those meetings are on file at the office of the Director of Health and with the Town Clerk of each member town and at http//www.chathamhealth.org. In addition, the Personnel Policy and

Budget Committee conducted five meetings, the Community Health Committee conducted three meetings, and the Environmental Health Committee conducted three meetings.

Funding:

Revenues		
	Municipal	$ 595,981
	State/Federal	$ 148,561
	Fees	$ 180,815
	Interest	$ 60
	Regional	$ 9,762
	Total	$ 935,179
Expenditures		$ 966,828
Fund Balance		$ - 31,649

Services:

Environmental Permits/Applications:

Septic Systems (New and Repaired)	203
Permits to Discharge	889
Water Supply Wells	126
Soil Testing-Lots	181
Site Plan Reviews	107
B-100a and Eng. Plan Reviews	490
Food Service Permits	281

Environmental Inspections:

Day Care	15
Campgrounds	2
Housing Code - heat, water supply, plumbing	27
Investigation of EBL > 10 mg/dl	2
Lead Paint Inspection	2
Public Health Complaints	78
Food Service Establishments	510
Temporary Food Service Events	297

Community Health Programs

Seasonal Influenza Vaccinations	2,202
Community Health Education Events	14
Breast Cancer Outreach Contacts	366
Referrals for Screening	44
Total Reportable Disease Reports	748
Select Disease Reporting: (Rate/100,000)	
Hepatitis C	137
Chlamydia	116
Tickborne (Lyme/Erlichia/Babesiois/Rocky Mtn. Spotted Fever)	233
Flu (A & B)	296
Communicable Disease Case Work	31
Total Services	6,615

Chatham Health District
Environmental Health Report

Environmental Health Activities	Annual Service Estimate	Q1 and Q2 7-1-12 to 12-31-12	Q3 1-1-13 to 3-31-13	Q4 4-1-13 to 6-30-13	Total	% Com-pleted
Stand Pipe Monitoring	4	20	0	1	21	525%
Septic Final Inspection - New	76	34	17	10	61	80%
Septic Final Inspection - Repair	147	71	58	13	142	96%
Permit to Discharge Reviews	1030	410	275	204	889	86%
Other Wastewater Discharge Review	40	25	13	0	38	95%
Septic Tank Abandonment Inspection	4	3	0	5	8	200%
Soil Testing/Lot	200	108	52	21	181	91%
Site Plan Review/Lot	210	40	52	0	92	44%
Engineered Septic System Plan Review	15	8	7	0	15	100%
B-100a Review - Addition, Conversion, Change in Use	215	83	29	61	173	80%

Chatham Health District, cont.

Environmental Health Activities	Annual Service Estimate	7-1-12 to 12-31-12	1-1-13 to 3-31-13	4-1-13 to 6-30-13	Total	% Completed
B-100a Review - Accessory Structure	400	162	17	138	317	79%
Water Supply Well Permit - Private	181	70	33	22	125	69%
Water Supply Well Permit - Public	5	1	0	0	1	20%
Food Service Inspection Class I	28	12	5	3	20	71%
Food Service Inspection Class II	50	20	4	9	33	66%
Food Service Inspection Class III	285	100	37	56	193	68%
Food Service Inspection Class IV	397	182	43	56	281	71%
Food Service Inspection - Vendor	10	4	0	2	6	60%
Temporary Food Service Inspection	297	154	0	23	177	60%
Food Service Plan Review	10	12	3	0	15	150%
Epidemiological Environmental Lead Investigation	2	2	0	0	2	100%
Day Care Inspection	23	7	5	3	15	65%
Bathing Water Sampling	150	242	0	63	305	203%
Campground Inspection	6	1	0	1	2	33%
Rental Housing Inspections	20	20	5	2	27	125%
Complaint Investigations	80	40	10	18	78	98%
Orders issued	15	7	4	1	12	73%
Total	3968	1838	710	670	3219	81%

This quarter was remarkable primarily for the changes to environmental staff. Steve Yenko, long time and former Colchester Sanitarian left for a position with the Connecticut River Area Health District and Jeff Catlett left for a Chief Sanitarian position in the city of Manchester. In response to their departures, two Sanitarian trainees, Shaquaisha Andrews and Danielle Holmes, have been hired. Don Mitchell, Environmental Director of Health, is working on their training program to get them CT DPH certified in Food Service and Subsurface Sewage Disposal inspection. The Permit to Discharge program is up and running under new Board of Health policy. Those properties with pump out report and those without will be notified during the upcoming fiscal year regarding these requirements. Sixty seven percent of all scheduled food service inspections were completed.

Respectfully submitted,
Thad King
Director of Health
Chatham Health District

Economic Development Commission

Michael Fortuna, Chairman

Activities

The Economic Development Commission (EDC) is, by Town Charter, charged with researching economic trends and making recommendations concerning actions to improve the Town's economic conditions and development.

Over the past year, the EDC has been involved with a number of initiatives to further the goal of sustaining and developing the Town's tax-base. Much of the commission's focus over the past year has been on the two village centers, Higganum and Tylerville, as they provide the broadest opportunities for economic development within already established business and service centers. Infrastructure remains the biggest impediment to economic development, and as such remains a focus of the Commission.

EDC has made a recommendation to the Board of Selectmen (BOS) to establish a Water Pollution Control Authority and begin the process of designing a suitable public sewer system for Higganum Center. While spearheaded by other Boards, Commissions and Town staff, bringing clean water to Tylerville Center is considered vital to the responsible development of the Tylerville section of Town. These infrastructure upgrades will provide the necessary platform for increasing a non-residential tax base and reducing the burden of taxes on residential property owners; without adversely affecting the character of the Town.

EDC has also recommended to the BOS that the Town establish a Local Bidder's Preference Ordinance which will be a benefit to local contractors, suppliers or service providers when bidding on Town contracts.

We continue to assist current businesses and encourage new ones at every opportunity. We will continue to work with business community as well as Land Use Boards and Commissions to guide responsible development within the Town. Over the past year, Haddam has seen new businesses open and existing businesses expand, and we look forward to continuing this trend. A recent initiative, which is in the very early stages, is the development of a website to allow local businesses to feature their goods and services to visitors and residents alike. It is our hope that this will prove a useful took for all residents and businesses in Town, by linking the needs of consumers with the businesses that can fulfill those needs.

In 2013, EDC made a recommendation to the Board of Selectmen to become a member Town of the Commercial Property Assessed Clean Energy Program (CPACE), which will provide an affordable way for businesses make their buildings more energy efficient and sustainable by upgrading systems and assemblies. Participation by business Owners is voluntary, but has proven effective in many of our surrounding communities.

We continue to support other groups in town and remain committed to assisting any effort which improves the quality of life and responsible economic development goals of the community.

We encourage citizens, the business community and other Boards and Commissions to contact EDC if there are projects or initiatives they feel should be pursued. EDC meets the second Wednesday of every month at 7:00 PM at the Youth Center in Higganum Center.

Attendance:
The Commission had 12 meetings scheduled for the year. Of that, one meeting (February) was canceled due to Blizzard Charlotte and two meetings (July and June) we did not have a quorum. Attendance is based on nine meetings held.

Batzner - 7/9
Bergin - 7/9
Dachelet - 7/9
Fernandez - 5/9
Fortuna - 9/9
Gillespie - 7/9
Vynalek - 6/9

Respectfully submitted,
Michael P. Fortuna
Chairman

Land Use Department

Elizabeth Glidden, Town Planner

The role of the Land Use Department is to ensure that development occurs in a method that is fair, legal and in harmony with the Plan of Conservation and Development and the Town Regulations. Our scope of work goes much deeper when you consider infrastructure development with roads and utilities, property development laws, interpretation of the State and Town Regulations, economic development and coordination with other agencies such as DOT, DPH and DEEP, and the general welfare and economic viability of the Town.

The Land Use Department serves as staff to the following Town Commissions: Wetlands Commission, Planning and Zoning Commission, Economic Development Commission, Conservation Commission and Zoning Board of Appeals. Health permits for well, septic, and food establishments are also issued through the Land Use Department by the Chatham Health District.

The Land Use Office staff includes Liz Glidden, Town Planner, Holly Coleman Part-Time Clerk, Jim Puska, Part Time Wetlands and Zoning Officer. This year Maureen Tary joined us as Administrative Assistant, replacing Terrie Hevrin, who retired.

This year we were awarded the Home Economic Grant for $20,000 to assess our housing needs and create an Incentive Housing Zone for Mixed Income Housing. The Town also applied for $500,000 worth of Small Town Economic Assistance Program (STEAP) grants for infrastructure projects in town including new sidewalks and bridge repair. This grant was not awarded to the Town.

A good deal of work that is done in the land use office is setting the stage for future years. Some of the projects we continue to work on but have not yet finalized are the extension of the public water main from Chester to Tylerville, a public sewer system in Higganum, a Master Plan for Higganum, and pursing the acquisition and remediation of Higganum Cove. Other ongoing activities include bond maintenance, collaboration with DOT on various road improvements, working with the Lower CT River Valley Council of Governments and other neighboring Towns for common goals and partnership. The Town has also worked with the UConn Extension Center and both the Middlesex and Haddam Land Trusts to preserve a number of parcels of land.

In the past year the Land Use Office has processed all the permits for the Chatham Health District, the Fire Marshal, ZBA, PZC, Wetlands and the following Zoning Permits:

New Homes	7
Accessory Structures & Additions	84
Subdivision	4
Site Plan Review	2
Special Permit	6
Driveway Bond	10
Driveway Permit	10
E&S Bond	9
DEEP State Fee	91
Change of Zone/Zoning Map	1

Respectfully submitted,
Liz Glidden
Town Planner

Conservation Commission

Gail Kalison Reynolds, Chair

The Conservation Commission promotes preservation-minded management of Haddam's natural resources and open spaces, maintains inventories of Town natural resources and open spaces, leverages natural resource expertise to other Town boards and commissions, and educates and informs residents on conservation matters and issues.

Accomplishments for the fiscal year 2012-2013:

- Continued to progress Haddam's Open Space Plan, based on geographic information systems
- Continued to identify and map all conservation easements granted to the Town of Haddam
- Purchased and installed a bike rack at the Great Hill ball fields to promote exercise and lowering of fossil fuel use
- Reviewed Haddam Plan of Conservation and Development and made recommendations to Town Planner for updates

The Conservation Commission welcomes citizen input and participation. The Commission meets at 7 p.m. on the final Wednesday of each month at the Haddam Community Center.

Residents interested in joining the Conservation Commission may contact any of the Commission members or First Selectman for additional information. Conservation Commission participation offers an excellent way for Town residents to constructively contribute to the community and work to maintain the rural character and high quality of life found in Haddam.

Meetings Attendance:
Walter Bragoni - 6/9
Mardi Hanson - 8/9
Gail Reynolds, Chairman – 9/9
Deborah Umba - 0/9
Tom Worthley - 9/9
Bunny Hall Batzner, Recording Clerk – 9/9

Respectfully submitted,
Gail Kalison Reynolds
Chair

Haddam Volunteer Fire Department, Inc. – Board of Directors

Scott Larson, President

The Haddam Volunteer Fire Department, Inc. is comprised of the two Fire Companies that serve the Town of Haddam. The Haddam Volunteer Fire Company serves the Town of Haddam on the west side of the Connecticut River. The Haddam Neck Volunteer Fire Department serves the Town of Haddam on the east side of the Connecticut River.
The Haddam Volunteer Fire Department is led by a Board of Directors. The current Directors are:

Scott Larson, *President*
Randy Spencer, *Treasurer*
Jim Mandolfo/Marcus Nanfito, *Secretary*
Robert McGarry, *Chief Haddam Neck Volunteer Fire Department*
Gary Klare, *Chief Haddam Volunteer Fire Company*
Christian Michalowski, *Company Representative Haddam Neck Volunteer Fire Department*
Richard Annino, *Company Representative Haddam Volunteer Fire Company*

The Haddam Volunteer Fire Department Board of Directors is the administrative liaison between the Fire Companies and the Town of Haddam. The Board of Directors also has administrative charge of all property and apparatus of the Fire Companies. The Board of Directors is the policy making authority for both Fire Companies and is charged with preparing the annual department budgets including the 5-year and 20-year plan.

The newly elected Board of Directors has started projects including the review and revision of the current By-Laws that govern the Board of Directors, the creation and implementation of Standard Operating Guidelines (S.O.G.'s) for administrative processes within the Department, and the collaboration with the Fire Companies and the Town Officials aimed at recruiting and retention of Volunteer Firefighters for each Fire Company.

Every year the number of emergency calls the Fire Companies responds to increases as does the administrative requirements to manage the Companies. On the flip-side, the number of active members in each Company is decreasing disproportionately to the town's need to ensure adequate emergency response to the citizens. This situation is dictating that the Board must commission a committee to actively review current recruitment and retention strategies while reviewing options for different recruiting and retention strategies – including incentives for volunteers. There is a substantial risk that with a continued decrease in volunteers, the Fire Companies may not be able to sustain their current level of service with purely volunteer responders. We have seen this happen with the Town's ambulance service, but we do not want to see it happen with the Fire Companies, as there would be a large economic burden placed on the town to hire and compensate emergency responders to staff our firehouses.

The Haddam Volunteer Fire Department, Inc. and all of its members would like to thank the Residents, Businesses and Town Officials in the Town of Haddam for their continued support. We look forward to serving you in the future.

Respectfully Submitted,
Scott Larson
President, Haddam Volunteer Fire Department, Inc.

Haddam Volunteer Fire Company

Gary Klare, Chief

For the fiscal year 2011-2012, we once again had a busy year at the Haddam Volunteer Fire Company. We responded to 539 emergency calls for the 2011 fiscal year. A breakdown of the types of calls and the numbers are as follows: 103 Fire (Structure, Brush, Car), 306 Medical calls, 66 Motor Vehicle accidents, 6 Marine calls, and 58 Community Service, etc. calls. Our volume over the past few years is consistently between 500 and 575 calls per year, about a call and a half per day. Our medical calls continue to be our biggest response, running at 57% of our total calls.

Training continues to be a large priority for the Company. We continue to encourage members to further their training in both the fire and medical fields by taking related training courses. We had a large number of members complete courses this year. We placed 8 members through the State Firefighter I class, 6 members through the Firefighter II class, 3 members received certification as Fire Service Instructors, and 2 members became EMTs (Emergency Medical Technicians). We now have 38 members certified to State level Firefighter I or II. In addition, we also have 25 medically trained members (either at the EMT or MRT level). We also provide mutual aid assistance to South Fire District in Middletown, Durham, Killingworth, East Haddam and Chester, as well as any other town when requested. We had a fairly active year for mutual aid response.

We continue with our concentrated recruitment efforts for new members and we are here for any resident willing to join us. Our facility is used to host state and local training school classes throughout the year. We recently hosted an Open House/Recruitment Night in June with the hope of expanding our ranks. The night turned up 6 new prospective members. If you are willing and able to give us some of your time and have the willingness to make a difference, we will provide all the training necessary for you. In particular, we have an increasing need for daytime firefighters. Membership packets are available for pick up at the Firehouse on any Monday night. See any member and they can get the information for you. Once your application is received, you will be contacted for an interview, at which time the requirements of the HVFC will be fully explained to you.

Our Junior Fire Department is doing very well. They have 7 members between the age of 15 and 18. With the help and guidance of their Senior advisors, they receive training in basic firefighting, how to respond to an emergency call, and what to do once they arrive, community service and medical training/certification. They periodically host fundraising events which bring funds to their organization to use for operating and training. The Junior program is open to town residents interested in firefighting. The benefit to the Fire Company is that when the members reach the age of 18, they have the basic skills needed when they decide to join the Senior department.

The Haddam Volunteer Fire Company Women's Auxiliary continues to provide support to the Fire Company in many different ways. They assist us in larger events (fires, prolonged events, etc.) by providing refreshments to the Fire Company members and also at Company functions such as Chowder preparation and sale at the Memorial Day parade as well as the Children's Christmas Party.

In closing, we, the Officers and members of the Haddam Volunteer Fire Company, would like to thank all the residents, businesses and other civic organizations in Town for your continued support throughout the year. With this support, we can confidently provide the professional emergency response that everyone deserves. We encourage all residents to stay safe throughout the year and to be assured we are a 911 call away from helping you if you need it.

Respectfully submitted,
Gary Klare
Chief

Haddam Neck Volunteer Fire Department

Robert W. McGarry, Chief

During this year the Haddam Neck Volunteer Fire Department responded to a total of 59 calls as detailed below.

Type	Total
Fire	20
Medical	34
Motor Vehicle Accident	0
Marine	0
Other	5
Total	59

Additionally, the department provided medical and fire standby for the Haddam Neck Fair and medical standby at the Belltown Antique Car Show. The department added two new members this year.

As always the department thanks town residents for their continued support.

Respectfully submitted:

R. W. McGarry
Chief

Haddam Animal Control Officer

Daun Kowalski, Haddam Animal Control Officer

I average about thirty animal-related complaints a month. These complaints include:
Roaming Dogs - Sometimes the person calling with the complaint knows who the dog belongs to and would like me to speak with the dog owner about keeping their dog home. When I don't know who the dog belongs to, I pick the dog up from the complainant and impound the dog.

The roaming dog protocol I follow is:
1. Verbal complaint: I go to the dog owner's house and have a friendly conversation explaining the neighbors concerns;
2. Written complaint: I type the complaint out and explain to the owner that if the infraction happens again the person will be subject to a ticket;
3. Roaming dog ticket.

When I pick a dog up and it has a collar with a license or rabies tag, I am able to contact the owner and let them know I have the dog. If the dog doesn't have any identification, I put an ad in the Middletown Press and wait for the owner(s) to call. They usually call right away or within a day or two. If nobody claims the dog I need to wait seven days after the ad date before placing it in a new home. I usually have one or two dogs impounded per month. The most dogs I've ever had in one month is six animals.

Dog Bites - When a person is bitten by a dog or cat, an Animal Bite/Attack Report needs to be filled out. I verify the rabies vaccination with the vet and follow the State required quarantine order. The quarantine rules vary by who was bitten, where the bite occurred and if the rabies vaccination is current or expired. A quarantine order is filled out and all parties are given copies of the report and one is sent to the State. I've had to do about fifteen reports.

Barking Dog Complaints - I receive several of this kind of complaint every month. I handle them by first establishing that there is actually excessive barking going on. If the dog next door barks every time you walk past his driveway that is not excessive barking. If the dog owner leaves the dog on the deck and it barks all day long, that's a problem. Lots of times people aren't aware that their dog is barking because they aren't home to hear it.

The protocol I follow is:
1. Verbal complaint: I go to the dog owners house and have a friendly conversation explaining the neighbors concerns;
2. Written complaint: I type the complaint out explaining that if the excessive barking happens again, the person will be subject to a ticket;
3. Barking dog ticket.

Animal Cruelty Complaints - I get a few calls a month about somebody concerned that an animal is not being properly cared for. When I get those calls I take a ride to the pet owner's house and investigate. When I find that there is a valid concern, I educate the pet owner on the proper way to care for an animal in the extreme heat and cold, shelter requirements, etc.

Emergencies - Once in a while I receive a call from the State Police to assist them (usually in the middle of the night) with a situation like an animal has been hit by a car or there has been an accident and a dog needs to be removed from the scene and impounded. Luckily this doesn't happen to often.

The calls that I receive about cats are usually people inquiring about their lost cat or people that have found a cat and want to know if somebody has called looking for it. In these cases, I take down the person's information and the description of the cat. I am only able to assist with cat situations when a cat bites someone or the cat is sick or injured. I'm required by state law to bring a sick or injured animal to the vet and have it treated. If nobody claims the animal the town has to pick up the tab.

I receive several calls a month from people concerned about coyotes, foxes and fisher cats. I advice them the best I can and if they still have concerns I refer them to the DEP Wildlife Division. The few bear sightings I have received, I refer to the DEP and provide the person's information, if the DEP needs to follow up with them.

Expenses:
Most of the expenses I have are for food and supplies for the pound. I have an account at the feed store for those things. Any money that is donated I pass on to Sue with Haddam Animal Rescue. She helps me out with feral cat issues and provides me with low cost flea and tick medications, as needed. I have an arrangement with Dr. Leroy Holdmeyer at Haddam Veterinary Clinic to give me a

20% discount for vet services, so I use him when I can. I bring animals to Pieper Olsen after hours if I need to do so.

Transportation Expenses - Any time I have a problem with the van, I call Phil and he advises what to do, which is usually to arrange for Paul's Garage to fix it. Paul sends the bills to Phil. I get gas at the town garage and let Phil know how many gallons I put in.

Income:
The only income that I generate is when I charge a $15 impound fee for the dogs that are claimed. I also charge $10 a day to people who fail to pick up their dog in a timely manner. Any fines for tickets that I give out go to the state. When someone adopts a dog from the pound, the town receives $5.

One of the most important parts of my job is to make sure that all dogs are licensed and rabies vaccinated. I have a rabies clinic every June. Dr. Holdmeyer donates his time and the state provides the vaccines. Assistant Town Clerk Ann Riebold comes down and sets up a table so people can get their dog licensed at the same time.

Respectfully submitted,

Daun Kowalski
Haddam Animal Control Officer

Fire Marshal

Scott R. Brookes, Fire Marshal

The Fire Marshal's responsibilities include investigating fires to determine cause and origin and inspections of all commercial buildings in the town, including schools, nursery schools, day care centers, and homes for the aged. Further, the Fire Marshal inspects all blasting sites and issues permits for the use, transportation, and storage of explosives. Included in this category would be the inspection of any commercial fireworks and licensed shooters of same.

Additional duties include witnessing the installation of underground storage tanks, and performing plan reviews on proposed commercial buildings. We also work with local educators to promote the Fire Prevention Poster Contest each year for fourth and fifth graders. Fire Marshals also must attend ninety hours of continuing education training over a three-year continuous cycle. This training helps to keep us up to date on fire code changes, new technology, investigative

techniques and anti-terrorism. In closing, I would urge all residents to preplan with your family an escape route from your house in case of fire, and to change the batteries in your smoke detectors twice a year.

Respectfully submitted,

Scott R. Brookes
Fire Marshal

Building Department

Fernand Tremblay, Building Official

Activities Addressed:
New Dwellings – 20
Additions – 30
Alterations – 52
Garages – 18
In ground and above Swimming Pools –14
Heating – 166
Plumbing – 78
Electrical – 229
Repair/Replacement – 8
Demolition – 7
Commercial Buildings – (Additions) – 7
Commercial Alterations - 26
Masonry /Chimney/Stoves - 46
Shed-28
Barns-1
Deck – 27
Other: 6
Porch – 3
Re-roofing – 30
Solar Systems - 8

Fiscal Totals

Permits Issued – 800
Inspections – 108/1
Permit Reviews – 238
Certificates of Occupancy – 60
Permit Fees - $76,393.87
Valuations of Permits - $8,256,751.97
State Training Fees - $2,008.43

Fern is also Chairman of the Safety Committee.

2012-2013 Building Department Budget was used for:

1. Equipment & Supplies: Magazine subscriptions, equipment for Fern to do his job, forms for office, new office equipment (shelving)
2. Professional Development: Seminar that Fern has to go to keep updated as the Building Official, Seminar for Diane for office
3. Dues and Membership: Meetings thru the State that Fern has to go to, Associations fees
4. Required Publications: Books for new codes that Fern has to have, books for Diane's job
5. Supplemental Payroll: Money to pay for someone to be in office when Diane is on vacation, etc.
6. Contractual Services: Building Official to fill in for Fern and do inspections when he is on vacation, etc.
7. Mileage: Mileage Money for Fern for doing inspections with his car.

Respectfully submitted,
Fern Tremblay
Building Official

Public Works Department

Philip Goff, Assistant Director

The Public Works Department employs nine (9) full-time employees, including an assistant director, a part-time secretary, and a part-time transfer station employee.

The Public Works Department maintains all town-owned roads. Maintenance includes but is not limited to: reconstruction and resurfacing of roadways; maintaining, repairing, and improving bridges; cleaning and maintaining drains; roadside sweeping and mowing, brush removal and snow and ice removal; and maintaining and operating the transfer station.

A few things to remember:
1) There is a NO PARKING ban on roads during the winter months;
2) Town ordinance prohibits pushing or placing snow in town highways;
3) Please remember not to place leaves or other debris in roadways; and
4) Please remember that you need a windshield pass, which may be purchased for $50 at the Town Clerk's Office in the Town Office Building, in order to access the Transfer Station.

Bulky Waste vouchers are available in the Town Clerk's Office at a cost of $10 each or a book of 12 for $100 (limit two loads per day).

Respectfully submitted,
Philip Goff

Haddam Public Health

Joseph Zaientz, DMD, President

Haddam Public Health, Inc. (HPH) is a non-profit, town-funded agency, directed by a 12-member Board of Directors. HPH has two part-time employees: Candace Casale, RN, BSN, Public Health Coordinator (25 hours per week) and Maria Zanelli, Administrative Assistant (8 hours per week). [Sadly, Maria left this position in August 2013 and we are looking for a replacement. She was terrific in her job and we will miss her].

During the past year, Ms. Casale made 7-8 outreach visits per day to clients. These visits included homebound meal screenings, bereavement visits, caregiver support, as well as general outreach visits.

Ms. Casale conducted 33 blood pressure screenings at our office at 11 Jail Hill Road. Ms. Casale also does blood pressure screenings at the Senior Center on the third Monday of every month from September to June from 11:30 a.m. to 1:00 p.m. All blood pressure clinics are free, open to the public, and are wheelchair accessible. A total of 84 blood pressures were taken at the Senior Center.

HPH maintains an Emergency Food Bank for town residents who find themselves in an emergency situation without food for short periods of time. The Food Bank is stocked by food drives sponsored by local schools, churches, day care centers, youth and civic organizations, as well as by individual donors. The Food Bank was used 116 times by 43 different families; a total of 60 adults and 35 children. A total of 5,703 food items were distributed. In addition to the regular usage, food baskets were delivered at holiday times; 73 at Thanksgiving and 77 at Christmas.

HPH has an Emergency Fuel Bank; 39 households were assisted with heating oil, electricity, propane gas, and wood. Many generous donations were received to support the program including a large donation from the First Church of Christ, Haddam, from its Bread for Heat program on the third Monday of every month.

This year, we started participating in the Higganum Village Farmers' Market on the third Friday of each month. This increased our visibility in town, allowed us to make some new acquaintances, and gave people important information about

our agency and the following health issues: Lyme Disease, sun safety, and My Plate. Health related brochures were given out at these times.

Sports physicals were offered on August 8th from 9 AM until 12:45 PM. 15 physicals were given by Dr. Karen Warner, M.D. with the help of Ms. Casale and several board members.

HPH recruits and schedules drivers for the Meals-On-Wheels program, which provides hot meals and social contact for homebound residents each weekday plus frozen meals delivered for weekend use, if desired. An average of 7 meals are delivered daily.

Flu Clinic was held on Thursday, October 10 from 9 to 11 AM, which drew 60 seniors.

HPH runs a loan closet of durable medical equipment (walkers, wheelchairs, etc.). This service was used by 58 individuals during the past year with 68 items loaned out.

There were 5 regularly scheduled HPH meetings during the 2012-2013 fiscal year. The HPH Board of Directors members are: Claudette Sirois, Joe Zaientz, Mary Todzia, Beverly Granat, Karen Warner, Ginny Evensen, Laura Porter, Kim Gionfiddo, Jo Ann Woickelman, Barbara White, Kim Gionfrido, and Norene Carlson.

The HPH Board Members are thankful; for all of the many volunteers who give of their time throughout the year. We are pleased to be ale to provide a wide range of services for the residents of this town and encourage anyone with questions about or a need for any of these services to call the HPH at (860) 345-4621.

Respectfully submitted,
Joesph Zaientz, DMD
President

Youth & Family Services of Haddam-Killingworth, Inc.

Cheryl B. Chandler, Executive Director
Mark Torello, Chairman of the Executive Board

Our Mission

Youth and Family Services of Haddam-Killingworth, Inc. (YFSHK) are committed to enhancing child and youth development, enriching families, and promoting healthy Haddam and Killingworth communities.

YFS-HK BOARD OF DIRECTORS		
Name	Town	# of meetings
Mark Torello, CPA, Chair	Higganum	6
Joan Reed Wilson, JD, Vice Chair	Higganum	4
Scott Monroe, CPA, Treasurer	Middletown	3
Lorraine Taylor APRN, Secretary	Higganum	5
Zachariah Carmichael, HKHS Rep.	Killingworth	6
Rachel Taylor, HKHS Rep.	Higganum	5
Rebecca Loew, PhD	Killingworth	6
Bernard McNulty, III, MD	Higganum	3
Howard J. Thiery, III	West Hartford	2
Hilary M. Kumnick	Killingworth	2
Carol A. Flanagan-Dupuis	Higganum	3

*Board meets every two months, otherwise as needed

STAFF		
Name	Position	Work Hrs/Wk
Cheryl Chandler, BSW	Executive Director	40
Rachael Leombruno, LMFT	Clinical Program Coordinator	25
Cynthia Cappetta	Early Childhood Coordinator	10
Ann O'Mara	Adm. Assistant/Bookkeeper	40
Kathryn Glendon, MPH, CHES	Prevention Coordinator	40

*Total staff =3.86 FTE

Clinical Consultation, on a monthly basis, is provided by Kathleen Laundy, PsyD, LMFT, LCSW. Additional per diem clinical hours are contracted with a Masters level clinician as needed.

Introduction

YFSHK has completed their 20th year of service to youth and families residing in Haddam and Killingworth. Headquartered in Higganum, CT, YFSHK was formed in 1993 as a private, non-profit Youth Service Bureau serving the towns of Haddam and Killingworth, CT. Mandated by Connecticut General Statue section 10-19m, a Youth Service Bureau (YSB) is an agency that is designed for planning, evaluation, coordination, and implementation of a network of resources and opportunities for children, youth, and their families. In addition, YSBs are responsible for the provision of services and programs for all youth to develop

positively and to function as responsible members of their communities. The organization continues to expand its programs and services to meet the needs of our growing communities. Collaboration with over 100 other organizations including Regional School District 17 is ongoing to identify the needs of Haddam and Killingworth youth and their families and avoid duplication of service. The agency is supported by the towns of Haddam and Killingworth, state and federal grants, the State Department of Education, private and corporate donations; proceeds from fundraising events; and other grants from private foundations. Grant funds are designated for certain programs as outlined in the goals and objectives of each grant.

Office Locations: 91 Little City Road; Higganum, CT (Primary Location) and 323 Route 81; Killingworth, CT 06419 (Killingworth Town Office Building/Satellite)

Population Served

- Total Population/ 8,366 Haddam*
- Total Population/ 6,671 Killingworth*

*CERC Town Profile 2012

Explanation of how funding from Haddam was used: The funding from Haddam was used for the general operation of the agency to provide a wide scope of services including, individual, family and group counseling for youth and their families on a sliding scale fee. During the 2012/2013 FY there were 123 clients served by the clinical program for a total of 983 client contact hours and 389.25 case management hours. Other programs include: positive youth development programs, Haddam-Killingworth Early Childhood Council (serving birth to age 5), community outreach and education, prevention programs for youth and their families, A Juvenile Review Board (diverts first time offenders from Juvenile Court), and management of the Healthy Communities- Healthy Kids Coalition. Fundraising goals continue to be increased by the Board of Directors. Additional counseling hours are leveraged through the use of Master's level interns. The Executive Director seeks grants on an ongoing basis in an attempt to garner additional funds for the organization.

The purpose of the Juvenile Review Board is to divert first time juvenile offenders from Juvenile Court. 11 cases were heard in the FY 2012/2013.

Members of the Juvenile Review Board of Haddam-Killingworth	
Name	Town
Lisa Hanes, Community Member	Higganum
Cheryl Chandler, BSW, Executive Director, YFS	Higganum
Ray Galloway, Community Member	Haddam
Carol Kniss, MSW, State Department of Children and Families/Juvenile Court Liaison	Middletown
Stacey Lafferty, Esq., Community Member	Killingworth
James Johnson, PhD	Higganum
Pamela Johnson Community Member	Higganum
Matthew Kowalski, Juvenile Probation Officer	Middletown
Representatives from the Connecticut State Police	Haddam/K'worth

Accomplishments

The Substance Abuse and Mental Health Services Administration (SAMHSA) has awarded YFSHK a second year of grant funding in the amount of $48,258 for the Healthy Communities-Healthy Kids Coalition to prevent underage drinking through the Sober Truth on Prevention Underage Drinking Act (STOP ACT) grant program.

The continuation application for the Drug Free Communities Support Program has been approved for 2013/2014 in the amount of $125,000. This is the tenth and last year of funding.

A Suicide Prevention Grant in the amount of $2,500 from the Greater Valley Substance Abuse Action Council (VSSAAC) was received by YFSHK. The goal of the Suicide Prevention Initiative is to build the capacity and infrastructure of communities and institutions of higher education to prevent suicide, suicidal behaviors and promote mental health, prioritizing but not limited to youth and young adults 10-24 years-old.

The Executive Director and the Director of Clinical Services were selected for a Training of Trainers of Youth Mental Health First Aid USA. This was funded by the Connecticut Department of Mental Health and Addiction Services in collaboration with Wheeler Clinic's Connecticut Clearinghouse/Connecticut Center for Prevention, Wellness and Recovery, and the Connecticut Behavioral Health Partnership. This was a week-long. YFSHK will offer the eight hour training to community members in the fall of 2013 and beyond.

Numbers Served
2,893 individuals were served by 24 major events

183 Individuals were served by 17 programs (parent education, life skills classes, alcohol and other drug education, and conflict resolution)

152 Clients received individual, family, or group therapy

149 Children and 60 parents were served by the Early Childhood Council of Haddam-Killingworth

115 children were screened at the Lions PediaVision Screening which was collaboration with the Early Childhood Council.

50 books and information on literacy and child development were distributed throughout the community by the Early Childhood Council of Haddam-Killingworth

13 Youth were served in the Summer Program for Youth.

Respectfully submitted,
Cheryl B. Chandler, Executive Director
Mark Torello, Executive Board Chairman

Haddam Ambulance Services:
Haddam Volunteer Ambulance Service, Inc.

Scott Stoppa, President

The Haddam Volunteer Ambulance Service, Inc., (HVAS), was very busy during the 2012 calendar year responding to over 550 calls. As of the writing of this report, our call volume continues to increase as HVAS responds to numerous requests for medical emergencies, motor vehicle accidents and fire standbys.

It is our goal to make every household in our community a member of the Haddam Volunteer Ambulance Service. Our funding sources include membership dues, fund raising contributions and insurance payments. Many townspeople have sent in their memberships, for which we thank you; however, typically less than half of the households in town respond to this important mailing. By being a member of HVAS, you are supporting your HVAS 911 team and our mission to provide Emergency Medical Service (EMS) to our town on a 24/7 basis.

This past year, HVAS enjoyed increased public awareness in our community through various means including: continued distribution of HVAS' free "File of Life", which provides medical information to a responder in an emergency, sponsorship of a Little League team, and the awarding of scholarships to two deserving graduating high school seniors pursuing the medical field. In addition, HVAS continued to provide outreach and public relations to the town by participating in the Memorial Day Parade, SADD Drill, and by providing demonstrations to our residents and local groups about HVAS' services within our Town.

Even though HVAS is not a town agency, the Town of Haddam provides financial assistance by contracting emergency medical staffing, which utilizes HVAS's ambulances, equipment and supplies at HVAS's headquarters during critical hours when volunteers are unavailable. From all of us at HVAS we sincerely thank you the townspeople and our town leaders for recognizing the importance of providing rapid emergency ambulance services to our town when our volunteers are not available.

HVAS has 18 highly trained EMS personnel who take duty hours during the 365 days a year including holidays and weekends. HVAS' medical members train monthly and attend special recertification courses. HVAS also benefits from the work of its Auxiliary, a dedicated group of individuals who assist our service in non-medical areas, thereby allowing our technicians to devote more time to training and other duties.

HVAS always welcomes new members to join our team and we can be reached at our Business Office at (860) 345-2500 or by visiting our website at www.haddamambulance.org.

Respectfully submitted,

Scott L. Stoppa
President/Chief of Service

Haddam Park & Recreation Commission

Craig Anderson, Chairman

The Park and Recreation Commission is a five (5) member body that generally is charged with the development, organization and supervision of recreational programs that are supported by the Town and such other power and duties as may be delegated at a Town Meeting. The Commission meets monthly.

The primary function of the Commission is to oversee the use, maintenance and improvement of the Town's recreational facilities at Great Hill Athletic Complex on Jail Hill Road and the Brickyard ball field on Dublin Hill Road. Over the recent years, there have been capital improvements at each facility designed for safety of the player participants and those who attend the games. These improvements will continue including construction of a basketball court, expansion of the Playscape and installation of a new free standing storage building to service the soccer field at Great Hill and further upgrading and improvements at the Brickyard. The Commission also administers the contracts for maintenance of the facilities including lawn cutting, fertilization and other landscaping necessities.

Groups having permitted use of the facilities include the Haddam Little League, the Haddam-Killingworth Soccer Club, the Haddam-Killingworth Recreation Department, the Haddam-Killingworth Youth Lacrosse Association and Haddam's Middlesex "Over 40" Softball Association team.

Respectfully submitted,
Craig Anderson
Chairman

Haddam-Killingworth Recreation Authority

Frank J. Sparks, Executive Director

Haddam-Killingworth Recreation Authority Members:
Dan Colonia - Chairman
Robert Fitzgerald – Vice Chairman
William Bowles – Treasurer
William Burley
Robert Grasso
Tony Sledzik
Lisa Wiese
Frank Sparks, Director of Recreation
Robyne Brennan, Assistant Director of Recreation
Jennifer Saglio, Director of Child Care
Sheila Benoit, Administrative Assistant

The Haddam-Killingworth Recreation Department is pleased to present its 2012-2013 Annual Report. The mission of our department is to provide a comprehensive year-around recreation program which meets the needs of all the individuals in our community.

We have completed one-full year of offering on-line registration to the community, thus making it easy to register for any of programs any time of the day. Thousands of patrons have participated in the wide range of activities and programs offered through our department. Forty percent of our participants took advantage of registering on-line for programs and paying via credit card. We expect that number to go up to fifty percent this upcoming year. This added option of registering for programs has been greatly received by the public. We are thankful to all the families who have participated and supported our department and appreciate the positive feedback we have been receiving regarding our extensive program offerings.

Local facilities used for many and varied Activities and Programs held for all ages and interests during the year were the High School Pool, High School Fieldhouse / Auxiliary Gym, High School Cafeteria, High School Classrooms/Media Center, High School Auditorium, High School Fields / Old MS Fields / Tennis Courts, Old Middle School Classrooms / Courtyard, Old Middle School Gym, New Middle School Cafeteria, New Middle School Gym/Fitness Room, Burr Elementary School, Haddam Elementary School, Killingworth Elementary School, Killingworth Recreation Park, St. Lawrence Church, Higganum Green, Great Hill Soccer Field. Excursions taken and other activities held included sale of Six Flags Discount Tickets and Lake Compounce Discount Tickets, Horseback Riding at Dream Meadow Farm, Horseback Riding Camp, Family Fishing, Tall Ships, Pumpkin Festival Bus Trip, The Inspiring Intrepid Bus Trip, and UConn Women's basketball Bus Trip [see Haddam-Killingworth Recreation Authority Annual report for more detailed information].

Respectfully submitted,
Frank J. Sparks
Director of Recreation

Robyne Brennan
Assistant Director of Recreation

*Village Parks Society of Haddam, Inc.*_____

Scott R. Brookes, President

The Village Parks Society is a volunteer non-profit organization responsible for managing Field Park, Kelsey Park and Meeting House Green, "as a pleasure ground for the people of Haddam". Field Park, which is located behind the Town Office Building, is a beautiful 10-acre park and arboretum. Field Park is open during daylight hours to the general public with no admission charge. Picnics, nature walks, horseshoes and other leisure activities are welcome. Groups may reserve the park by writing to Village Parks, P.O. Box 272, Haddam, CT 06438.

The Board of Directors wishes to thank the Town of Haddam for their continued financial assistance. We would also like to acknowledge the many donations we received during our annual membership drive. If any resident of Haddam wishes to become a member or volunteer some time to help us maintain the park, I invite you to contact me at 345-2627.

This year, one of our long time board members chose to retire from the Board of Directors. Eleanor Rogerson was a dedicated member and valued addition to the Village Parks Society for 27 years. We wish her many years of good health. Our By-laws require at least four (4) meetings a year. This year there were 5 meetings. The following is the attendance of the Board of Directors for the Village Park Society of Haddam from July 1, 2012 to June 30, 2013: Scott Brookes, 5/5, Stuart Brookes 5/5, Harvey Clew 3/5, Carl Conrad 3/5, Bob Cushing 5/5, Malcolm Meyer 3/5, Eleanor Rogerson 3/5, Tom Zupan 5/5, Charlie Pytlik 2/5, David Neal 3/5.

Respectfully submitted,
Scott R. Brookes
President

Brainerd Memorial Library

Cynthia Muhlbach, Library Director

Library Hours:

Tuesday – Thursday	10:00 am to 8:00 pm
Friday	10:00 am to 6:00 pm (July and August 4:00 pm)
Saturday	10:00 am to 3:00 pm (July and August 1:00 pm)

Library Director: Cindy Muhlbach, MLS Staff: 11 employees

The fiscal year 2012-2013 recorded a circulation of 19,787 adult books, 16,315 youth and children's books and 25,168 DVDs, audio books, and compact discs. The library has reference materials and periodicals available for public use. It is possible to request materials not available in the library from other libraries in the state through LION and ReQuest. The library also shares its resources with other libraries through LION and ReQuest. There are passes available at no cost from the library for many museums, other tourist attractions and the state parks. These were used 209 times. There were 41,491 visitors to the library this year. There are 6,391 registered borrowers.

PROGRAMS AND INITIATIVES:

In July, the DREAM BIG summer reading program offered 11 programs, which were attended by 326 children and their parents. Topics that were particularly interesting were nocturnal insects, a magic show, the secret life of owls, and a concert by Margie Warner. An ice cream social hosted by the Board of Trustees was the finale of this venture. The movie "The Lorax" was viewed by 17 children in August. A Halloween Party was attended by 16 children and 7 parents in October. Santa visited during "The Christmas Story Hour" and presented each child with a small gift in December.

Special programs for teens included "Beading" attended by 17 young adults, a photography contest in July, the movie "The Hunger Games" shown in September to members of the Teen Advisory Board, and a Henna Design presentation in April that was viewed by 10 teens and 4 adults.

Adult programs included a presentation about Lobster Shacks in Connecticut that was viewed by 16 adults and "Ghostly Photos" that drew the attention of 21 adults. "Eat Better" and "Vegan 101" were both popular programs. Fourteen people made "cigar box" purses and 15 people attended a presentation about making beer. In April, a Healthy Exchange book club was started. People meet monthly in the History room and have lively discussions about books they have read.

The Community Room was closed since January to replace the floor. Adult programs have not been scheduled since then as there is no place to meet. Programming will resume at the end of the project.

TOUCH A TRUCK was an outside program held in the spring for very young children. An ambulance, a garbage truck, a police car, farm equipment, public works trucks, and fire trucks were parked on Higganum Green. Children and their families were allowed to touch them and sit in them. It was fun for everyone.

The library participated in the RIVER DAYS celebrating Haddam's 350th Anniversary on September 8, 2012. The library helped to sponsor the Colonial Reenactment that happened in the Haddam meadows.

The TASTE OF HADDAM was held in April and was well attended. Restaurants and local package stores in Haddam and other local towns brought samples for tasting. This was an enjoyable adult evening project that raised money for the library. There was a silent auction of donations from many local stores and businesses, which was very successful.

Trustees Attendance: There were 10 meetings during the year. Jeanne Messick 9/10, Virginia Evensen 9/10, Betsy Clifford 10/10, Diane Klare 10/10, Mary Karkutt-Kulak 10/10, Vivek Badami 7/10, Mike Jordan 4/10, Raul deBrigard 8/10, Peter Aduskevich 1/2, Bruce Ricker 7/9, Jaime Beckman 2/3, Emily Smith 3/3, BJ Noonan 2/2.

Peter Aduskevich resigned from the Board in October. Jeanne Messick and Bruce Ricker resigned from the Board in June. A "Thank You" is extended to each of these people for their years of service on the Board and for their caring for the Library.

Jaime Beckman, Emily Smith and BJ Noonan joined the Library Board of Trustees in the Spring of 2013.

Library hours:

Tuesday – Thursday	10:00 am to 8:00 pm
Friday	10:00 am to 6:00 pm (July & August 4:00 pm)
Saturday	10:00 am to 3:00 pm (July & August 1:00 pm)

Library Director: Cindy Muhlbach, MLS Staff: 11 employees

Respectfully submitted,
Cynthia Muhlbach
Library Director

Haddam River Days

Dawn Tarbetsky, Chair

Haddam River Days has been a two day town event that has continued for the past 15 years. This past year the event consisted only of the fireworks display. With the help of another civic organization, a two day event was created to offer a fun filled family event on Friday evening and then the spectacular fireworks on Saturday evening.
This coming year we are hoping to combine ideas and continue to have a fun-filled event for families to enjoy.
Through the dedication and hard work of volunteers, events like these are enjoyed by all those who have attended.

Respectfully submitted,
Dawn Tarbetsky
Chair

Higganum Cemetery Association, Inc.

Nancy LePard, President

Officers:
Nancy LePard, President
Diane Andrews, Vice President
Diane LePard, Treasurer
Lindamae Peck, Secretary

Board Members:
Wayne LePard
Hollis Burr
Audrey Lundgren

The officers and members listed above, with the exception of Audrey Lundgren, were in attendance at our annual meeting held on 4/26/2013.

There is an ongoing review by our finance committee made up of Diane LePard, Wayne LePard and Diane Andrews who continually make recommendations to the Board of Directors, as needed, in the handling or changing of our finances and budget needs.

All monies received from the Town of Haddam have been used to assist with the cost of Raintree Landscaping's mowing fee of $7,350 per season. We also have other mowing fees that total $975 for the season as well as other maintenance fees. This year, the monies were also used to assist with the removal of a tree and repairs and painting of a fence.

Respectfully submitted,

Diane LePard, Treasurer
Nancy LePard, President

TOWN OF HADDAM, CONNECTICUT
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES -
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2013

	Budgeted Amounts			Variance With Final Budget
	Original	Final	Actual	Over (Under)
Taxes, Interest and Lien Fees:				
General property taxes	$ 25,923,671	$ 25,923,671	$ 25,905,296	$ (18,375)
Elderly tax abatement	(85,000)	(85,000)		85,000
Interest and lien fees	150,000	150,000	143,566	(6,434)
Telecommunications property tax grant	25,000	25,000	25,649	649
Total taxes, interest and lien fees	26,013,671	26,013,671	26,074,511	60,840
Intergovernmental:				
Education cost-sharing	1,776,625	1,776,625	1,776,625	-
Tax relief for elderly	46,000	46,000	45,901	(99)
Veterans' exemption	5,000	5,000	5,955	955
Mashantucket Pequot grant	23,137	23,137	22,136	(1,001)
Local capital improvement grant	73,487	73,487	75,033	1,546
PILOT, State-owned real property	129,660	129,660	66,537	(63,123)
Miscellaneous state and federal	28,000	28,000	50,773	22,773
Total intergovernmental	2,081,909	2,081,909	2,042,960	(38,949)
Charges for Services:				
Licenses and permits	260,100	260,100	251,711	(8,389)
Recording fees	65,000	65,000	62,237	(2,763)
Miscellaneous	50,750	50,750	100,162	49,412
Land use state fees			1,346	1,346
Town clerk state fees	11,700	11,700	8,131	(3,569)
Total charges for services	387,550	387,550	423,587	36,037
Interest Income	35,000	35,000	16,617	(18,383)
Total Revenues	$ 28,518,130	$ 28,518,130	$ 28,557,675	$ 39,545

TOWN OF HADDAM, CONNECTICUT
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES -
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2013

	Budgeted Amounts			Variance With
	Original	Final	Actual	Final Budget
General Government:				
Selectman's office	$ 297,744	$ 297,744	$ 289,929	$ 7,815
Probate court	2,660	2,660	2,660	-
Elections	50,450	50,450	48,389	2,061
Board of finance	43,410	43,410	42,829	581
Assessor	117,306	117,306	116,283	1,023
Board of tax review	10	10		10
Tax collector's office	88,648	88,648	87,217	1,431
Treasurer's office	13,343	13,343	13,195	148
Town counsel	126,250	126,250	66,801	59,449
Town clerk	121,101	121,101	112,542	8,559
Town hall	9,250	9,250	8,481	769
Town office building	27,775	27,775	24,228	3,547
Town office building annex	6,806	6,806	4,495	2,311
Planning and zoning	5,828	5,828	5,688	140
Zoning board of appeals	95	95	90	5
Engineering department	50,000	50,000	46,982	3,018
Wetlands	60	60	50	10
Central services	168,783	168,783	157,520	11,263
Insurance and other benefits	961,416	1,039,500	1,039,500	-
Long range capital planning	200	200	82	118
Senior center	51,253	51,253	44,810	6,443
Youth center	8,381	8,381	8,327	54
Veterans Museum	9,219	9,219	6,919	2,300
Parades	1,425	1,425	1,374	51
Health director/food inspector	69,102	69,102	69,102	-
Economic development	6,500	6,500	3,977	2,523
Land use offices	157,921	157,921	150,853	7,068
Conservation	3,010	3,010	2,829	181
Contingency	180,000	34,416		34,416
Total general government	2,577,946	2,510,446	2,355,152	155,294
Public Safety:				
Fire protection	324,843	324,843	302,199	22,644
Police	292,559	292,559	292,559	-
Animal control	20,034	20,034	20,034	-
Emergency management	1,000	1,000	1,000	-
Fire marshal	18,123	18,123	17,682	441
Dispatch services	113,212	113,212	113,212	-
Abandoned vehicles	200	200		200
Building department	106,211	106,211	107,378	(1,167)
Total public safety	876,182	876,182	854,064	22,118
Public Works:				
General labor	611,956	611,956	561,892	50,064
General maintenance	554,000	554,000	539,694	14,306
Street lighting	45,000	45,000	34,206	10,794
Town garage	58,410	58,410	56,067	2,343
Snow and ice removal	325,000	325,000	272,841	52,159
Fire hydrants	10	10		10
Solid waste disposal	628,600	628,600	506,956	121,644
Tree maintenance	30,010	30,010	29,555	455
Total public works	2,252,986	2,252,986	2,001,211	251,775

(Continued on next page)

TOWN OF HADDAM, CONNECTICUT
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES -
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2013

	Budgeted Amounts			Variance With
	Original	Final	Actual	Final Budget
Health and Welfare:				
Public health	$ 76,309	$ 76,309	$ 76,299	$ 10
Social services	79,400	79,400	79,400	-
Transportation for the elderly	42,083	42,083	38,887	3,196
Water pollution & control	12,000	12,000	11,803	197
Haddam volunteer ambulance	22,500	90,000	90,000	-
Total health and welfare	232,292	299,792	296,389	3,403
Culture and Recreation:				
Haddam park and recreation commission	63,817	63,817	60,449	3,368
Regional recreational authority	100,314	100,314	99,731	583
Higganum athletic association	8,062	8,062	8,039	23
Village parks society	3,000	3,000	3,000	-
Little league	10	10		10
Middlesex county water	500	500	500	-
Brainerd memorial library	332,896	332,896	332,896	-
Haddam River Days	6,000	6,000	6,000	-
Farmers Market	10	10		10
Higganum Cemetery Association	2,500	2,500	2,500	-
Total culture and recreation	517,109	517,109	513,115	3,994
Education	20,918,591	20,918,591	20,918,591	-
Debt Service	49,921	49,921	49,921	-
Total Expenditures	27,425,027	27,425,027	26,988,443	436,584
Other Financing Uses:				
Transfer out	1,093,103	1,093,103	1,093,103	-
Total Expenditures and Other Financing Uses	$ 28,518,130	$ 28,518,130	$ 28,081,546	$ 436,584